

## STREET PERMIT APPLICATION FORM

Please mark the appropriate box with an "X"

- Badge Day     
  Literature Distribution     
  Preaching     
  Free Samples  
 Survey/Petitions     
  Collection of monies     
  Business Promotion / Marketing Activity  
 Pedestrian Advertising     
  Street Occupation     
  Park lands Occupation

### Applicant

Full Name

Name of Organisation

Mailing Address

.....Postcode.....

Phone (daytime)

Mobile

Fax Number

E-mail Address

### Location Preference

### Please Provide Additional Relevant Details

### Date, Time

From Date

Preferred Time

/ /

From

am/pm

To Date

/ /

To

am/pm

### Applicant's Signature

### You must provide us with the following:

### IMPORTANT:

1. Public Liability Insurance Certificate of Currency (min \$10 million)
2. If Handing out free samples, sample required
3. All Badge Day Applications must be submitted by 1 August and evidence that Charity is registered
4. Site plan will be required for Free Samples and Business Promotion

### OFFICE USE ONLY

Issue Date

Fee

Permit Number

From / / to / /

\$

### PLEASE RETURN TO:

Permits Officer – GPO Box 2252 ADELAIDE SA 5001

OR Fax to: 08 8203 7575

OR email to: [cityworks@adelaidecitycouncil.com](mailto:cityworks@adelaidecitycouncil.com)

For permits where attendance in person is mandatory, to: Adelaide City Council Ground Floor – 25 Pirie Street, ADELAIDE

## HELPFUL INFORMATION REGARDING STREET PERMITS

### Badge Days

Fridays are the designated days for Badge Days where Charities are permitted to collect money in the public domain. Should a Public Holiday fall on the Friday, the Badge Day may be held on the last working day prior to the public holiday.

A Badge Day permit does not allow for collections in Rundle Mall. If you would like to have a display/collection in Rundle Mall, please contact Rundle Mall Management to arrange a booking on 8203 7200.

### Free Samples

Handing out samples at a cost (discounted or otherwise) is not permitted.

### Distribution of Literature

The distribution of literature for commercial promotion requires a Business promotions permit.

### Collection of Monies, Pledges or Goods On-Street

Wednesdays will be the only designated "Collection Day" that "Approved Organisations" may collect.

All permits have their own conditions which are available on Council's web site:

<http://www.adelaidecitycouncil.com/>